



## INFORMATION SHEET 2023/2024

<b>UNIVERSITY</b>	<b>UNIVERSITA' DI NAPOLI L'ORIENTALE</b> Via Chiatamone 61/62 80121 Napoli  Ufficio Relazioni Internazionali e Ricerca Scientifica Settore Rapporti Internazionali via Nuova Marina 59 80134 – Napoli Italia
<b>UNIOR WEBSITE</b>	<a href="http://WWW.UNIOR.IT">WWW.UNIOR.IT</a>
<b>INCOMING INTERNATIONAL STUDENTS</b>	<a href="https://www.unior.it/ateneo/17503/1/incoming-students-mobilita-internazionale.html">https://www.unior.it/ateneo/17503/1/incoming-students-mobilita-internazionale.html</a>
<b>INTERNATIONAL RELATION INSTITUTIONAL COORDINATOR (ADDRESS, E-MAIL, TELEPHONE)</b>	prof.ssa Gala Maria FOLLACO Dipartimento Asia, Africa e Mediterraneo Palazzo Corigliano piazza san Domenico Maggiore 6° piano stanza 19 <a href="mailto:GFOLLACO@UNIOR.IT">GFOLLACO@UNIOR.IT</a> +39 0816909310/313
<b>CONTACT INFORMATION</b>	Ufficio Relazioni Internazionali e Ricerca Scientifica- Settore Rapporti Internazionali Università di Napoli L'Orientale Via Nuova Marina n° 59 80134 – Napoli  <b>incoming, outgoing students and bilateral agreements</b>  EMAIL: <a href="mailto:RI@UNIOR.IT">RI@UNIOR.IT</a>  Nicoletta De Dominicis <a href="mailto:NDEDOMINICIS@UNIOR.IT">NDEDOMINICIS@UNIOR.IT</a> Ester Mezzone <a href="mailto:EMEZZONE@UNIOR.IT">EMEZZONE@UNIOR.IT</a> +39 0816909310/313

<p><b>NOMINATIONS AND APPLICATIONS</b></p>	<p>NOMINATION MUST BE SENT TO THE FOLLOWING E-MAILS:</p> <p><a href="mailto:NDEDOMINICIS@UNIOR.IT">NDEDOMINICIS@UNIOR.IT</a>; <a href="mailto:EMEZZONE@UNIOR.IT">EMEZZONE@UNIOR.IT</a>; <a href="mailto:RI@UNIOR.IT">RI@UNIOR.IT</a></p> <p>30<sup>th</sup> June for 1<sup>st</sup> Semester and full year  30<sup>th</sup> November for the 2<sup>nd</sup> semester  1st Semester/full year: Nomination: 30<sup>th</sup> June –  Application: 15<sup>th</sup> July  2<sup>nd</sup> semester: Nomination: 30<sup>th</sup> November -  Application: 15<sup>th</sup> December</p> <p>Please consider that students can attend classes and take exams only within the dates of the academic calendar in order to fulfil the academic requirements and receive ects credits.  We won't be able to postpone or anticipate their exams dates.  For details about the academic calendar please check:  <a href="http://www.unior.it/index2.php?content_id=17765&amp;content_id_start=1">http://www.unior.it/index2.php?content_id=17765&amp;content_id_start=1</a></p>
<p><b>APPLICATION PROCEDURE</b></p>	<p>After the nomination, students will receive an e-mail with the application procedure instructions and the documents they need to fill out and send back by e-mail:</p> <p>Students must fill in and send the following documents (along with a copy of a valid passport)</p> <ul style="list-style-type: none"> <li>- Application form</li> <li>- Learning agreement</li> </ul> <p>Application Form must be signed and sent by email to  <a href="mailto:NDEDOMINICIS@UNIOR.IT">NDEDOMINICIS@UNIOR.IT</a>; <a href="mailto:EMEZZONE@UNIOR.IT">EMEZZONE@UNIOR.IT</a>; <a href="mailto:RI@UNIOR.IT">RI@UNIOR.IT</a> in <b>PDF format</b>.</p> <p>Learning Agreement (duly completed, signed by the student, by the coordinator at home University and officially stamped) <b>PDF format</b>.</p> <p>Each document must be duly signed and stamped by the sending institution in order to be accepted.  University of Naples "L'Orientale" will provide the students with an acceptance letter.</p> <p>Please note that students have to register into <a href="#">universitaly</a> link in order to have VISA and they have to attach their passport's copy and the acceptance letter.</p> <p>Please note that students have to ask themselves for the fiscal code to the National Embassy.</p> <p><b>FISCAL CODE:</b>  The Fiscal Code (Codice Fiscale) is a code made up of 16 letters and numbers based on your first</p>

	<p>name, family name, date and place of birth and it is used by the Public Administration to identify the citizens living in Italy, mandatory for the registration of a rental agreement. All those living in Italy and renting an apartment need to have their own.</p> <p>It is possible to obtain it at the Italian Embassy/Consulate of your country.</p> <p>Otherwise, it is possible to receive it at the local Revenue Agency (Uffici Locali dell’Agenzia delle Entrate), bringing along the form filled in, the passport / Identity Card and a photocopy of it.</p>
<p><b>COURSES</b></p>	<p><a href="https://www.unior.it/index2.php?content_id=17159&amp;content_id_start=2&amp;titolo=lauree-e-lauree-magistrali&amp;parLingua=ENG">https://www.unior.it/index2.php?content_id=17159&amp;content_id_start=2&amp;titolo=lauree-e-lauree-magistrali&amp;parLingua=ENG</a></p> <p>The course catalogue is updated at the beginning of each academic year.</p> <p>Students will be able to modify their Learning agreements once in Naples using the “During the mobility” form.</p> <p>International exchange students have access <b><u>to the whole academic offer</u></b>, they can attend both bachelor and master courses</p> <p><b><u>Please be aware that courses are held in Italian.</u></b></p> <p>Please note: Language courses at University of Naples “L’Orientale” last for a whole academic year. They involve lessons held by both an Italian professor and a mother-tongue professor.</p> <p>However, even if exchange students stay for just one semester, they are allowed to join these courses and exceptionally take exams at the end of the semester. Of course, if they start attending during 2<sup>nd</sup> semester, they will attend the course from the middle and not from the very beginning.</p>
<p><b>ACADEMIC CALENDAR</b></p>	<p>Full academic year: last week of September to First week of June</p> <p>First Semester: last week of September to Third week of January</p> <p>Second Semester: First week of March to first week of June</p> <p>the academic year is divided in two semesters: First and second semester.</p> <p>exam sessions: June-July, September- October, November January- February, March</p> <p>please note: the academic calendar is usually updated at the beginning of the academic year. Special exam sessions (March and November) are</p>

	not accessible to international exchange students.
<b>FREE INTENSIVE ITALIAN COURSE</b>	<p><b>CLAOR - Centro Linguistico di Ateneo L'Orientale</b></p> <p>Palazzo Mediterraneo Via Nuova Marina n° 59 80134 – V Piano Tel. +39-081-6909045/044 Fax: + 39-081-6909255 e-mail: <a href="mailto:claor@unior.it">claor@unior.it</a> <a href="http://www.unior.it/ateneo/230/1/claor-centro-linguistico-di-ateneo-universita-l-orientale.html">http://www.unior.it/ateneo/230/1/claor-centro-linguistico-di-ateneo-universita-l-orientale.html</a></p> <p>A free intensive Italian language course is offered to all incoming students. This is 60h course. Attendance is mandatory ( up to 6 hours of absence maximum)</p> <p>Students who want to attend this course should only add it in their learning agreement and writing “Free Italian language course, CLAOR”.</p> <p>For further information, feel free to contact: <a href="mailto:ri@unior.it">ri@unior.it</a>, <a href="mailto:ndedominicis@unior.it">ndedominicis@unior.it</a>; <a href="mailto:emezzone@unior.it">emezzone@unior.it</a></p>
<b>HOUSING</b>	<p>The International Welcome Desk (IWD) of UniOr is an outsourcing company made by a team of dedicated advisors who are committed to provide support for International students.</p> <p>The Iwd provides support for:</p> <ol style="list-style-type: none"> <li>1. Residence Permit (the most important document for non-EU citizen. It is mandatory for anyone who will be in Italy for more than 90 days);</li> <li>2. Accommodation (we will support the international community of UniOr in finding the right place ;</li> <li>3. Health insurance support (insurance that covers medical expenses that arise due to an illness);</li> <li>4. Open a bank account (an arrangement made with a bank whereby one may deposit and withdraw money);</li> <li>5. Orientation on particular bureaucratic procedures of Italian life</li> <li>6. Codice Fiscale (an alphanumeric code of 16 characters, used also for the registration of the house contract);</li> </ol> <p>To access to IWD services please register to the following link: <a href="https://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-l-orientale">https://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-l-orientale</a></p> <p>Incoming Students can write for information to: International Welcome desk</p>

	<p>iwdnapoli@gmail.com  Largo Santa Maria La Nova 12 – 1st floor on the left  081 0482669  +393245947719</p>
<b>ADISURC (FOOD SERVICE)</b>	<p><b>ADISURC</b>  Via alcide de Gasperi 45,  80134 Napoli  <b>ADISURC IS</b> a regional organism which manages funds and facilitations for students.  Adisurc office will provide the students with a card which gives discounts in some restaurants.</p>
<b>INSURANCE</b>	<p>International students must provide for their insurance (health insurance) by themselves.  L'Università di Napoli L'Orientale will provide international exchange incoming students with an accident insurance policy which covers them in each University building.</p>
<b>MEDICAL ASSISTANCE</b>	<p>Non-EU citizens are required to take out a health insurance during their stay in Italy either by taking out a private insurance with an Italian or foreign insurance company, valid in Italy; or by subscribing to the Italian National Health Service. Upon arrival, it is possible to subscribe to the Italian National Health Service (Servizio Sanitario Nazionale - S.S.N.). At present the price for students is € 149,77 a year; the payment is valid for a calendar year, that is, until the 31st of December of the year when the payment has been made. In order to subscribe, students have to pay € 149,77 at any post office, by filling in the F24 form (MODELLO F24). After submitting residence permit application, students have to go to the A.S.L. office in the area where they live (A.S.L. are the local administrative and operative facilities of the National Health Service) and apply for the subscription, bringing along: passport, residence permit receipt, the paying-in slip receipt for MODELLO F24. The public coverage provided by the National Health Service (Servizio Sanitario Nazionale) provides full health assistance - including the possibility to choose a family doctor. In the Italian health system, the family doctor gives general or 1st level health assistance, i.e., health care outside the hospital, hence including medical treatment in case of ordinary diseases or non-emergency health problems, and prescribes medicines and tests.</p>

<b>TRANSCRIPT OF RECORDS</b>	The Transcript of Record (ToR) will be uploaded on the student's personal page as soon as the administrative office receives the exam grades. Then students will be able to download it from the section "Certificati" under the name: "Certificato di iscrizione con esami, voti e data – in inglese".
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